Summit Name/Gender Marker Change Form

This form is to be used for students wishing to change their name listed on their Summit email, ID, PLP and/or attendance as well as their gender marker on PowerSchool and/or to inform Summit faculty of a name or pronoun change. Please submit this form to your school's Executive Director or Dean.

Name as it currently appears on student ID, email, PLP, etc: _____

Student ID Number: _____

PLEASE READ: This form does not legally change a student's gender identity or name, but will help Summit prevent discrimination of transgender and non-binary students, who are requesting a gender marker and name change. Please contact school administration in the event you have a legal name change or if you prefer to use a nickname, middle name, or a variation on your legal name while at school.

Summit will try its best to keep your name change as low-profile as possible. We are mindful that California law requires Summit to take steps to preserve your privacy. By completing this form, you can help determine whom Summit should notify of your preferred name and/or gender marker. Unfortunately, we cannot guarantee or provide assurances that your preferred name and/or gender marker will not be disclosed to your parents or legal guardians if, for example, they view or access your PLP, email, etc. However, Summit is committed to taking all reasonable steps to ensure Summit personnel only disclose confidential information based on your requests or as required by law. For additional information on the types of information that can be disclosed and to whom, please review the FERPA Waiver in your SchoolMint registration.

☐ I understand and agree to these terms.

Signature: _____

Date: _____

Through this form, I would like to (check all that apply):
☐ Change the name on my Summit email
☐ Change the name on my Summit ID
☐ Change the name on my PLP
☐ Change the name on attendance
☐ Change the gender marker on PowerSchool
☐ Notify teachers/Summit faculty of a name change
☐ Notify teachers/Summit faculty of a pronoun change

Name I would like to be referred to as / Name I would like to be used on my Summit email, Summit ID, PLP, attendance, and/or PowerSchool (note: change will be applied based on the boxes checked above): (Please answer N/A if not applicable)

_____

Pronouns I would like to be referred to with (he/him, she/her, they/them, no pronouns, etc):
(Please answer N/A if not applicable)

_____

In communications with my parent/guardian, I would prefer to be referred to as:

Name: _____

Pronouns: _____

I would like my teachers/Summit faculty to be told about the following changes (check all that apply):
- ☐ Name
- ☐ Pronouns
- ☐ Neither

I would like my gender marker on PowerSchool to be changed to:
- ☐ X (gender nonspecific)
- ☐ F (female)
- ☐ M (male)
- ☐ No change

How can Summit teachers/faculty support you through this documentation change?